

## **Quick Fact Sheet for the Ninth & Jefferson Building**

The Ninth & Jefferson Building is located at 908 Jefferson Street, Seattle, Washington 98104 between Ninth and Terry Avenues and James and Jefferson Streets.

Normal building hours are 7:00 a.m. to 7:00 p.m. Monday through Friday, and 9:00 a.m. to 1:00 p.m. on Saturday. The building is closed on Sunday, as well as most holidays. Individual office hours may vary.

The Property Management office is open 8:00 a.m. to 5:00 p.m. Monday through Friday. You can contact the Property Management office at 206-744-6526, [njbmgmt@wrighttrunstad.com](mailto:njbmgmt@wrighttrunstad.com) or stop by the Property Management office located near the Loading Dock.

Security can be contacted in the main lobby during business hours or by calling 206-744-6591 or #311 from a phone located within the building.

Parking is available in the four level garage underneath the building. The garage entrance is accessible from Terry Street, between James and Jefferson Streets. Contact Harborview Parking Service for more information at 206-744-3254.

If you wish to be escorted to your vehicle, ask the Security guard in the main lobby or call 206-744-6591.

The closest Metro bus stop to the building is located at Ninth Avenue and Jefferson Street. Trip routes and schedules are available at the Commuter Information Center on Level 1 of Harborview's Center Tower.

The building provides an outgoing mail drop box plus FedEx, DHL, and UPS drop boxes in the mailroom on Level S in Room S13 by the Loading Dock with last pick-up at 3:00 p.m.

Please report all lost and found items to Security or the Property Management office. Items found on the premises are kept by Security for one month.